

Tooele Technical College **PRESIDENT SEARCH**

The Utah System of Technical Colleges (USTC) Board of Trustees and the Tooele Technical College (TTECH) Board of Directors, in consultation with the USTC Commissioner of Technical Education, are accepting applications for the position of Tooele Technical College President.

In support of the Tooele Technical College's mission, "We provide rewarding, competency-based, affordable, and accessible career preparation for youth and adults to meet the needs of Utah employers," the institution serves high school students, adults and businesses in Tooele County, including Dugway, Grantsville, Stansbury Park, Tooele and Wendover. The college provides upwards of 150,000 hours of instruction each year to more than 800 part-time, full-time, adult, and secondary students. Tooele Technical College offers 28 accredited certificate programs and many other skills training courses.

PRESIDENT PROFILE

The Tooele Technical College President is the executive officer of the TTECH Board of Directors and the chief administrative officer of the college. The President is appointed by the USTC Board of Trustees, after consultation with the local Board of Directors. The president serves at the discretion of the USTC Board of Trustees, in cooperation with the college Board of Directors, and administers the day-to-day operations of the college. In consultation with the Board of Directors, the President administers the human resource policies and employee compensation plans in accordance with the requirements of the Board of Trustees. In addition, the president needs to be an innovative leader committed to meeting the technical education needs of regional employers and be involved in strengthening business and industry competitiveness.

Required Qualifications:

- Extensive experience in career and technical education.
- Master's degree preferred.
- Proven record of administrative and leadership experience at a senior management level.
- Successful experience in budgeting, strategic and long-range planning, and managing fiscal resources.
- An understanding and commitment to the mission of an established technology college.
- Strong communication and interpersonal skills, and a demonstrated ability to interact effectively with faculty, students, staff, Board of Directors, the USTC Commissioner, and the USTC Board of Trustees, government and education officials, employers, and the community at large.

Primary Responsibilities:

For a complete list of College President duties and functions, refer to [UCAT Policy 110](#) at <http://ucat.edu/ucat/policies-procedures/>.

APPLICATION PROCESS:

To be considered, each applicant must submit the following:

- Cover letter
- Current resume
- Written description of how the candidate meets each of the Required Qualifications and Primary Responsibilities referenced above, using specific examples.
- List the names and phone numbers of six references who can be contacted.

Salary and benefits will be competitive. All applications will be treated confidentially. A background check will be required for finalists.

To ensure full consideration, application materials should be submitted by **5:00 p.m. (MDT) September 1, 2017**.

For further information visit: www.ucat.edu and www.tatc.edu.

Please submit completed applications by e-mail to:

Dave Woolstenhulme, Commissioner
dwoolstenhulme@ucat.edu | Phone: (801) 341-6001