

The Utah College of Applied Technology (UCAT)  
Board of Trustees Special Meeting  
via Conference Call  
DATE: 16 December 2016  
TIME: 2:00 PM – 3:00 PM  
LOCATION: Utah College of Applied Technology  
2801 Ashton Boulevard  
Lehi, UT 84043  
(Anchor location for electronic access)

## MINUTES

### Board of Trustees Present

Jim Evans, Chair – MATC  
Scott Theurer – BATC\*  
Michael Jensen – DATC\*  
Stephen Wade – DXATC\*  
Jerry Taylor – SWATC\*  
Mike Angus – UBATC\*  
Brad Tanner – Non-Union Apprenticeship\*  
Dale Cox – Union Apprenticeship\*  
Jim Olsen – Governor’s Appointee Business/Industry\*  
Val Hale – Governor’s Office of Economic Development\*

### Board of Trustees Absent

Steve Moore, Vice Chair – OWATC  
Dave Ulery – TATC  
W. Tim Miller – Salt Lake Community College  
Brian Florang – Snow College  
Jessellie Anderson – State Board of Regents  
Barbara Corry – State Board of Education

### UCAT Administration

Dave Woolstenhulme - Commissioner  
Jared Haines – Associate Commissioner  
Tyler Brinkerhoff – Associate Commissioner  
Zachary Barrus – Associate Commissioner  
Joseph Demma – Director of Public Relations  
Doug Richards – Legal Counsel  
Kristin Smith – Executive Assistant, Board Secretary

### Others Present

n/a

\*participated via electronic access

## MINUTES OF MEETING

### UTAH COLLEGE OF APPLIED TECHNOLOGY Board of Trustees 16 December 2016

#### ***I. INTRODUCTION ITEMS***

Meeting was called to order at 2:06 p.m.

Chair Evans moved the Information Items to this point in the Agenda.

#### ***III. INFORMATION ITEMS***

##### D. Northstar Student Information System

Commissioner Woolstenhulme briefed the Board on the possible approaches being considered for the future of Northstar and the software development team that programs and maintains the student information system that supports the applied technology colleges.

Chair Evans moved Agenda Item C to this point in the Agenda.

#### ***II. ACTION ITEMS***

##### C. Acting Commissioner Salary Adjustment Bonus

Chair Evans stated that in the September 14, 2016 meeting, the Board established a salary range for the Commissioner of Technical Education position. The Board also directed the Executive Committee to evaluate the salary of the Acting Commissioner compared with the adopted range, and determine an appropriate bonus to be provided at the end of his interim service commensurate with a salary adjustment retroactive for his period of interim service. Chair Evans recommended that the bonus amount of \$34,875.00 be provided to Associate Commissioner Haines for his dedicated service as Acting Commissioner.

Motion to approve the one-time bonus in the amount of \$34,875.00 for Associate Commissioner Haines.

Motion: Stephen Wade; Second: Mike Jensen

Voting: Unanimous

##### B. FY Proposed 2018 Budget Request Revisions

Associate Commissioner Brinkerhoff reviewed the proposed budget changes to the FY 2018 Budget Request with the Board (listed in the agenda under Item B). The Presidents' Cabinet has reviewed these changes and have given their support.

Motion to approve the recommended

Motion: Val Hale; Second: Dale Cox

Voting: Unanimous

#### ***CLOSED SESSION***

Motion for the UCAT Board of Trustees to meet in closed session, as provided in Utah Statute 52-4-205, to discuss the character, professional competence, or physical or mental health of individuals.

Motion: Dale Cox; Second: Scott Theurer

A roll-call vote of the members present at the meeting was conducted:

Jim Evans – yes

Scott Theurer – yes

Michael Jensen – yes  
Stephen Wade – yes  
Jerry Taylor – yes  
Mike Angus – (absent for the vote)  
Jim Olsen – yes  
Dale Cox – yes  
Brad Tanner – yes  
Val Hale – yes

Voting: Unanimous by all present

The Board entered Closed Session at 2:20 p.m.

The Board re-entered Open Session at 2:56 p.m.

#### ***IV. ADJOURN***

Motion to Adjourn: Jerry Taylor  
Voting: Unanimous

Meeting adjourned at 2:57 p.m.