

The Utah College of Applied Technology (UCAT)  
Board of Trustees Executive Committee Meeting

DATE: 26 July 2016

TIME: 10:00 AM – 12:00 PM

LOCATION: Utah College of Applied Technology  
2801 Ashton Boulevard  
Lehi, UT 84043

(Anchor location for electronic access)

## MINUTES

### Executive Committee Present

Jim Evans, Chair – MATC

Steve Moore, Vice-Chair – OWATC

Mike Jensen – DATC

Stephen Wade – DXATC

Jerry Taylor – SWATC

Mike Angus – UBATC

Jim Olsen – Governor’s Business/Industry Appointee

### UCAT Administration

Jared Haines – Acting President

Kristin Smith – Executive Assistant

### Others Present

Aaron Weight – UBATC President

Bill Ryan – UBATC Board Chair

Kari Van Hoof – Payscale Representative\*

Clay Church – Payscale Representative\*

\*participated via conference call

### Call to Order

Meeting was called to order at 10:03 a.m.

### **I. Action Items**

#### A. Approval of UCAT to grant an easement(s) corridor for property at UBATC for the purpose of ingress-egress roadway and utility easements

President Weight gave a brief overview of the details and need for the easement corridor and pointed out that it is no cost to UBATC, with no downsides.

Motion to approve an easement corridor for property at UBATC for the purpose of ingress-egress roadway and utility easements.

Motion: Mike Angus, Second: Mike Jensen

Voting: Unanimous

#### B. FY 2017 Presidents/Commissioner Compensation: Executive Committee recommendations to full Board of Trustees

Acting Commissioner Haines reviewed updated salary survey data provided by Payscale, Inc with the Committee and compared them with the increased FY 2017 salaries of the college presidents. Kari Van Hoof from Payscale, Inc. was available via conference call to give brief explanations to committee member questions. The committee members considered years of service for the college presidents. There was discussion regarding the study done by Payscale last year and the possibility of alternative job titles for comparison in their database. Trustee Jensen suggested considering a retreat with the Board of Trustees and local college board chairs.

The committee discussed and made the following four recommendations:

Motion to recommend to the Board of Trustees that a committee consisting of three to five trustees (no more than three Executive Committee members) be designated in the September Board meeting to develop a policy and procedures for evaluating College Presidents as specified in Senate Bill 131, and for setting annual compensation, to be considered and potentially approved in the January Board meeting for implementation prior to the beginning of FY-2018.

Motion: Mike Jensen, Second: Jerry Taylor

Voting: Unanimous

Motion to have staff work with Payscale, Inc, to run additional salary survey scenarios for other related position titles, to provide comparative surveys for local, state-wide, and nation-wide job markets, and to provide additional information from CUPA and other possible sources for consideration by the Executive Committee; and to provide the information to each of the eight local college boards of directors (including the three that have already made a recommendation) and invite them to consider whether they would make any recommendations other than the approved 2% increase.

Motion: Steve Moore, Second: Mike Jensen

Voting: Unanimous, with Jim Olsen absent for the vote.

Motion to advise the Board of Trustees that reimbursement of personal vehicle use for college business consistent with local college policies is permitted and not prohibited.

Motion: Mike Jensen, Second: Stephen Wade

Voting: Unanimous

Motion to recommend that background and a summary table showing the vehicles each college has in its fleet that have provisions for personal use, for future discussion of provisions that might be recommended to the Board of Trustees for the personal use of an assigned college vehicle in the compensation and benefits of a College President or the UCAT Commissioner.

Motion: Mike Jensen, Second: Steve Moore

Voting: Unanimous.

### **Adjourn**

Motion to Adjourn: Jim Evans, Second: Stephen Wade

Meeting Adjourned at 12:06 p.m.