

The Utah College of Applied Technology (UCAT)
Board of Trustees Executive Committee Meeting

DATE: 10 January 2013

TIME: 9:00 AM – 10:00 AM

LOCATION: Utah College of Applied Technology

2801 Ashton Boulevard

Lehi, UT 84043

(Anchor location for electronic access)

MINUTES

Executive Committee Present

Tom Bingham, Chair – TATC
Michael Madsen, Vice Chair – BATC
Ron Larsen – DXATC
Jim Evans – MATC
Mark Dennis – UBATC

UCAT Administration

Robert Brems – President
Jared Haines – VP, Instruction and Student Services
Tyler Brinkerhoff – VP, Administrative Services
Kimberly Street – Executive Assistant

Executive Committee Absent

Don Roberts – SWATC
Michael Jensen – DATC
Steve Moore - OWATC

Called to Order

Meeting was call to order 9:00 a.m.

I. Approval of Minutes

The minutes for the Executive Committee meetings held 13 June 2012 were presented.

Motion to approve minutes: Mark Dennis, Second: Jim Evans; Voting: Unanimous

II. Preparation for full board meeting

The Executive Committee reviewed the agenda in preparation for the full Board of Trustees Meeting.

Adjourn

Motion to Adjourn: Jim Evans
Second: Michael Madsen
Meeting Adjourned 10:00 a.m.

The Utah College of Applied Technology (UCAT)
Executive Committee Special Meeting

DATE: 6 February 2013

TIME: 8:00 AM – 9:00 AM

LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard

Lehi, UT 84043

Conference Call

(Anchor location for telephone conference access)

MINUTES

Executive Committee Present

Tom Bingham, Chair – TATC*

Michael Madsen, Vice Chair – BATC*

Michael Jensen – DATC *

Ron Larsen – DXATC*

Jim Evans – MATC*

Steven Moore – OWATC*

Don Roberts – SWATC*

Mark Dennis- UBATC*

Excused

(None – all present)

UCAT Administration

Robert Brems – President

Tyler Brinkerhoff – VP, Administrative Services

Jared Haines – VP, Instruction and Student Services

Kimberly Robert – Executive Assistant

Others Present

Chad Campbell - BATC, Representative*

Richard Maughan – BATC, Campus President*

Mike Bouwhuis – DATC, Campus President*

Kirt Michaelis – MATC, Campus Vice President

Collette Mercier – OWATC, Campus President*

Scott Snelson – TATC, Campus President*

*Attended via telephone conference call

MINUTES OF MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees Executive Committee - Special Meeting
6 February 2013

I. Introduction

Call to Order

Meeting was called to order at 8:06 a.m.

Approval of Agenda

Motion: Mike Madsen, Second: Jim Evans; Voting: Unanimous

II. Action Items

II.A Approval of DATC Board of Directors Authorization of UCAP Charter High School

President Brems gave a summary of the application:

Based on feedback provided by the Utah College of Applied Technology Board of Trustees at the 18 October 2012 meeting, the Davis Applied Technology College Board of Directors considered several revisions to the UCAP Charter High School application at a special meeting on 25 October 2012, the UCAT Board of Trustees considered the request by the Davis Applied Technology College Board of Directors to authorize a charter high school application for Utah Career Path (UCAP) High School.

The Board voted 8-2 to deny approval of the request, based on significant questions about budget projections and the unknown impact on the resources of the DATC beyond the two years described in the revised application. The Board further charged the UCAT president, UCAT vice presidents and eight campus presidents to investigate the feasibility of establishing their own technical charter schools at UCAT campuses and to develop innovative charter school applications that allow the campus boards of directors and their affiliate charter school boards full oversight of curriculum, management and financial issues. The Board encouraged campus boards of directors to bring those charter school applications forward to the Board of Trustees for discussion and approval.

UCAT administration and campus presidents have investigated charter school issues since the special meeting and have recommended that the Executive Committee meet to reconsider authorization of the UCAP Charter High School.

Trustee Jensen stated that the application is the same application as was presented in the October special meeting. No changes have been made. Also there have been no changes made to project years 4 and 5. After years 1 or 2 if the application and charter school are not the best option for DATC there will be no year 4 or 5. It is in the applicants' interest to have a year 4 and 5.

Chair Bingham noted there is an exit plan in the application.

President Brems stated that he feels good about the application.

Trustee Jensen stated that DATC wants to take the necessary steps forward and work with the charter school.

President Bouwhuis commented that he has had many conversations with the applicant making sure they still would like to participate. If approved the applicant will go to the State Board of Education seeking an exception for approval right away to move forward by the upcoming year. If not; they will work for the next school year. The applicants would also like, if the board approves, full support from UCAT Trustees and have President Brems be a support and advocate for their application as they seek further approval. President Bouwhuis also mentioned that they have been in touch with the applicants every Friday since November.

Chair Bingham asked how confident he is that the enrollment numbers will meet what the applicants are projecting.

Trustee Jensen said that question may be a more appropriate question for the applicants, but feels they are doing everything to be able to meet that projection. He believes they can meet those numbers.

Chair Bingham mentioned that in the 1st year they are projecting to have 175 students.

UCAT Board of Trustees Executive Committee
6 February 2013

Trustee Jensen mentioned that by the 3rd year they are projecting to have 500 students.

Trustee Roberts stated that UCAT has been pushing to the legislature that we have no space and there are waiting lists. If the Board of Trustees approved the application, how will this be seen?

President Bouwhuis stated historically 57% of DATC students were from high schools and it has now dropped only to 12%. He stated that they have a mission to serve high school students and they have the capacity within to hold them. They have always put high school students first. The applicants will only need some classroom space and will only be used sometimes during the day, since they are an online charter school. DATC is looking at the students being more on campus when they are juniors and seniors.

Trustee Larsen asked President Brems if he could elaborate on the consensus of the campus presidents regarding the charter school. Has the consensus changed? How are they feeling? What are the legislative ramifications?

President Brems stated that he thinks the eight campus presidents are anxious to watch what will happen with DATC and that he doesn't know of any other charter schools seeking to be part of UCAT. The campus presidents are interested in watching what will happen. There are a number of legislatures who want to see this occur. As the Board heard from Senator Urquhart in the last Board of Trustees meeting, he is in high support of having charter schools in UCAT. Senate Bill 151 has passed the Senate committee and 2nd reading.

Trustee Larsen asked if, we have resolved the issue of this being construed as funds being put into UCAT campuses that shouldn't be put into UCAT campuses.

President Brems answered that he and President Bouwhuis have been watching the Weber State agreement. Senate Bill 151 originally stated a higher education institution, which includes our campuses, could not operate a charter school. This was amended out. If it passed, Weber State would have had to organize themselves differently. The questions still remain. There may be risks with this, because we are in some uncharted waters, but want to move forward.

President Bouwhuis mentioned that there is a check at the local level as well as on the board level. Things are not going as we would like them to with the charter school we have a way out. He read the UCAT Charter School Policy.

Trustee Madsen asked, what support the charter school is specifically asking for. Does the charter school want the Board to lobby for them, or what support are they actually looking for?

President Bouwhuis answered that they not asking for the Board to do anything except be positive about the charter school, if approved.

Trustee Evans stated that this has been a great discussion and shows that the charter group and DATC Board of Directors have gone over our initial concerns. Not that there still aren't some concerns, but he wanted to put a motion forward and jump into the water.

Motion to approve the request of the Davis Applied Technology College Board of Directors to authorize the Utah Career Path High Charter School and its application.

Motion: Jim Evans, Second: Michael Madsen; Voting: Unanimous

Trustee Roberts expressed that he is excited that we have a charter school with technical education.

Trustee Parrish expressed appreciation for President Brems due diligence and respect for the stand he has taken. He sustains President Brems' recommendation.

IV. Adjourn

Meeting Adjourned 9:06 a.m.

Motion to adjourn: Ron Larsen; Voting: Unanimous

The Utah College of Applied Technology (UCAT)
Executive Committee Special Meeting

DATE: 14 March 2013

TIME: 7:30 AM – 8:30 AM

LOCATION: Utah College of Applied Technology
2801 Ashton Boulevard

Lehi, UT 84043

Conference Call

(Anchor location for telephone conference access)

MINUTES

Executive Committee Present

Tom Bingham, Chair – TATC*

Michael Madsen, Vice Chair – BATC*

Barbara Smith – DATC Representing Michael Jensen*

Ron Larsen – DXATC*

Jim Evans – MATC*

Steven Moore – OWATC*

Don Roberts – SWATC*

Mark Dennis- UBATC*

Excused

UCAT Administration

Robert Brems – President

Tyler Brinkerhoff – VP, Administrative Services

Jared Haines – VP, Instruction & Student Services

Kimberly Street – Executive Assistant

Others Present

Richard Maughan - BATC, Campus President*

Mike Bouwhuis – DATC, Campus President*

Kelle Stephens – DXATC, Campus President*

Clay Christensen – MATC, Campus President

Collette Mercier – OWATC, Campus President*

Dana Miller – SWATC, Campus President*

Scott Snelson – TATC, Campus President*

Dave Woolstenhulme – UBATC, Campus President*

*Attended via telephone conference call

MINUTES OF MEETING

UTAH COLLEGE OF APPLIED TECHNOLOGY
Board of Trustees Executive Committee - Special Meeting
14 March 2013

I. Introduction

Call to Order

Meeting was called to order at 7:39 a.m.

II. Action Items

Approval of the contract to purchase approximately 4.26 acres of land adjacent to the MATC campus at Thanksgiving Point

On January 10, 2013, the Board of Trustees gave approval for MATC to pursue acquisition of the property adjacent to its Thanksgiving Point campus by selling the current automotive/diesel training facility and using the proceeds for the property purchase. The property is approximately 4.26 acres and will be the eventual permanent location for MATC's automotive and diesel programs. The land purchase price is \$1,575,000, and the approximate value of the building is \$1,500,000. MATC will cover any balance with existing funds.

The land purchase is contingent upon the sale of the automotive/diesel training facility. The attached purchase contract indicates a closing deadline of May 31, 2013 with an additional 30 days allowed for legal review and final State approval.

Approximately \$75,000 in addition to estimated sale proceeds from MATC for the property.

Motion to authorize President Christensen and President Brems to execute the attached Real Estate Contract of Purchase and Sale and move forward with the transaction as approved January 10, 2013.

Motion: Jim Evans, Second: Steve Moore; Voting: Unanimous

III. Information Item

Discussion of a possible two-tier UCAT tuition model to be piloted by selected campuses beginning July 1, 2013

Legislative Audit Report Number 2013-02, "A Performance Audit of Utah College of Applied Technology Programs and Funding", completed February 2013 (http://le.utah.gov/audit/13_02rpt.pdf), observed that "some campuses assess fees that are not based on the costs of a specific program. Instead, these fees function more like tuition and produce a fixed amount of revenues for all programs" (page 23).

Historically, the Board of Trustees has approved a uniform hourly post-secondary tuition rate that applies to all campuses and all programs. The legislative audit, however, suggests that the uniform tuition may have led campuses to establish fees that "function more like tuition" to meet local campus needs. In a potential response to this audit recommendation, the UCAT President's Office and campus presidents have been discussing the possibility of some campuses piloting a two-tiered tuition model for FY 2014. The model would have the Board establish a first-tier tuition increase that would apply to all campuses and programs, and then approve additional campus-specific, second-tier tuition increases for some campuses based on the recommendation of their respective boards of directors.

The two-tiered tuition model would be allowable at the discretion of the Board of Trustees under current policy, which does not stipulate a uniform tuition rate but simply states that "low cost tuition, as prescribed in UCA 53B-2a-106(1)(b)(i) and as approved by the UCAT Board of Trustees shall be assessed to postsecondary students" (UCAT Policy 204.6.1).

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If a two-tiered tuition model were implemented for FY-2014, the UCAT President's Cabinet is recommending a tier-one increase of \$0.05, which would be a 2.8% increase over current tuition, bringing it to \$1.75 per hour. Campus presidents for DATC, MATC, and UBATC have indicated their campuses might recommend a tier-two tuition increase of up to an additional \$0.10 (5.6%) to \$0.25 (14.8%), bringing total tuition for those campuses to \$1.85 to \$2.00 per hour.

It was recommended that members of the Executive Committee discuss the potential two-tiered tuition model and provide feedback for the President's Cabinet. Tuition-increase recommendations will be brought to the Board of Trustees in its regular April meeting.

IV. Adjourn

Meeting Adjourned 8:30 a.m.

Motion to adjourn: Mark Dennis, Second: Jim Evans; Voting: Unanimous